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**OFFICE OF THE Municipal Council, Theog ,
DISTRICT SHIMLA, HP**

TENDER NOTICE

No...66(8)IX/MC/2022

Dated Theog the July,2022

Sealed tender in two bid systems (Technical and Financial bids in separate envelopes) are invited from the interested parties/ agencies for providing installing 3 Nos. Temporary toilet in connection with celebration of Independence Day and Distt level Rehali Mela at Nehru Ground Theog of District Shimla (H.P.) for two days 15th and 16th August.. The Scope of work and the items to be hired are detailed at Annexure-1. Both the bids viz. "Technical and Financial" should reach in the office of Executive Officer, Municipal Council, Theog on or before **6th August, 2022 up to 4 PM** in separate envelopes clearly marked on the top of each envelop "Technical/Financial" bids respectively, having Name of the bidder and venue in block letters. The bids will be opened in the presence of parties or their authorized representatives at 11 AM onwards on dated 8th August, 2022 in the office Municipal Council Theog . Financial bids will be opted only for the bidders, whose Technical Bids have been found to be acceptable. Earnest money of Rs. 5,000/- (Rupees five thousand) in the shape of Bank draft in favour of Executive Officer ,Municipal Council, Theog is to be attached along with tender form. The technical bid without earnest money will be rejected straight way. Earnest money in cash shall not be accepted. The SDO (C), Theog cum Chairman Rehali Mela Committee /undersigned reserves the right to accept or reject the application without assigning any reason.

The parties **willing to participate in the tender should fulfill following conditions:**

1. The bidders shall have to follow the directions of officer in-charge during & after providing installing temporary toilets , immediate improvement shall have to be made by contractor as per the directions given on the spot.
2. Bidders should be registered under GST Act.
3. The successful bidder shall complete all assigned tasks in a time bound manner. As such, temporary toilets. should have to be installed before one day of the event failing which penal action may be taken along with forfeiture of earnest money.

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Endst.No. As above Dated Theog

Copy forward to:-

1. Notice Board/Web site Municipal Council Theog.

Executive Officer
Municipal Council, Theog

28 July, 2022

Executive Officer
Municipal Council, Theog

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Scope of work: -

The Temporary toilets etc. should be installed well before the event (one day before the event) in Nehru Ground Theog (name of venue).

Required items

Sr.No.	Particulars	Description required
1	Temporary toilets with necessary facilities.	3 Nos.

CH/21/11
11/11/2020
12/11/2020

Technical bid (Envelope-1)

The technical bid should contain following documents (self-attested) sealed in separate cover. The technical bid will be opened only of those bidders who qualify the technical parameters based on the following documents.

Sr No.	Document requirement	Attached at page no
	EMD in shape of Demand Draft of Rs. 5000/- (Rupees five thousand)	
2	GST No of firm	
3	Registration of firm	
4	Authorization	
5	Undertaking	
6	Tender documents duly signed by the firm on each pages	

Note: - All papers should be self-attested by the bidder /firm.

[Handwritten Signature]
 Executive Officer
 Municipal Council
 K. S. S. S.

Signature of bidder
 Name and full address

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Financial Bid (Envelope-II)

1. Financial bid must be quoted in separate envelope, mentioning "Financial Bid"
2. The Financial bid of only those bidders will be opened, who qualifies the Technical Bid.
3. The rates should be quoted inclusive of all taxes.

I. (Name and address of the Firm)

Hereby Quoted the items wise rates as given below

Sr No	Particulars	Description required	Rate(Per toilet)
1	Temporary Toilets with necessary facilities	3 Nos.	

It is further certified that I have quoted the rates after visiting the site and thorough gone through the scope of work

[Handwritten Signature]
Signature of Bidder
Name and full address

**Signature of the bidder
Name and full address**

Signature of the Undertaking

I.....

..... (name & Address of the firm / Contractor) hereby declare that I have read the tender document thoroughly and understand the scope of work before quoting the rates of each items. I further declare that I have visited the site /sites as mentioned in the tender document before quoting the rates. I also declare that I will perform all the work to the satisfaction of the Authority and for any violation penalty can be imposed on me.

[Handwritten signature]
Principal Engineer
19500

Signature of the bidder

Name and full address

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Terms & conditions for providing the required items: -

1. Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees five thousand) Only shall be submitted by the bidder in shape of Demand Draft in favour of Executive Officer Municipal Council, Theog.
2. **EMD will be returned after 2 days of opening of bid. However, the L-1 may have the option to get his EMD adjusted in Security deposit.**
3. **All the installation should be done one day before the event.**
4. **Material provided to be used for the purpose should be of a good quality.**
5. **Performance Security: - Security deposit of Rs.10,000/- in shape of Demand Draft, should be deposited by the L1 immediately after award of the work order, in the shape of DD in favor of undersigned and that may be refundable on the satisfaction of services certified by the Executive Officer, Municipal Council, Theog. In case of any breach/ non-compliance of orders the same can be forfeited.**
6. In case of any complaint remains unattended, the penalty shall be imposed by the Sub Divisional Officer (C), Theog, cum Chairman of Rehalli Mela committee/ tender Committee.
7. **The number of items ie. Temporary toilet is tentative and may be increased or decreased as per requirement.**
8. Alternative bids shall not be considered. Only one tender can be applied by the person / firm individual or in partnership.
9. The technical bid and financial bid shall be sealed by the bidder in separate cover duly super-scribed i.e. Technical Bid in Envelop-I and Financial Bid in Envelop-II. The bid should reach in the office of undersigned on or before 4th August, 2022 upto 12 PM.
10. **Any dispute, arising out of this contract will be under the jurisdiction of Court at Theog**
11. The Chairman Rehalli Mela Committee cum Sub Divisional Officer (C), Theog, /undersigned reserves the right to accept or reject tender without assigning any reason.
12. **Certificate of past experience of 2 years shall be attached with the bid.**
13. The bidder who is representative of any company shall have to produce authorization letter/certificate from the concerned company to the effect that he has been authorized to participate on behalf of the said company.
14. Each paper of the tender should be signed by the bidder as a token of acceptance of all terms and condition of the tender failing which tender should be rejected at the level of technical scrutiny.

[Handwritten Signature]
Executive Officer
Municipal Council
Theog

- 15. All installation relates to temporary toilets shall be considered for use only after certification from the Technical Committee constituted for this purpose.
- 16. ANY CHANGES IN THE TERMS AND CONDITIONS SHALL BE INTIMATED ACCORDINGLY.
- 17. Note:- The bidder shall have to clearly mention in the prescribed tender for which Purpose he/she is bidding. If he/she fails in the bid as mentioned in the tender form he / she will leave no claim to participate.
- 18. In case of breach of any of the terms & condition mentioned above, the Chairman Referee Metacommittee cum SDO (C), Theog/undersigned shall be at liberty to deduct the likely amount from the final payment payable to the vendor.
- 19. Tender calling authority reserves all the rights to modify scope of work, term & conditions as per the need of event/exigency.
- 20. As per site minor changes if necessary required during the function in that case extra amount will not be paid beyond quotation/tender approved rate of the concerned.

Handwritten signature
 21/11/2011
 Municipal Council
 Theog

Handwritten signature
 Executive Officer
 Municipal Council, Theog
 District, Shimla