

**OFFICE OF THE MUNICIPAL COUNCIL  
THEOG, DISTRICT SHIMLA, HP  
QUOTATION NOTICE/BIDS  
No...66(8) IX/MC/2022 - Dated Theog the July,2022**

Sealed tender in two bid systems (Technical and Financial bids in separate envelopes) are invited from the interested parties/ agencies for providing & operating Light/ sound system at site for stage in connection with celebration of Independence Day and Distt level Rehalli Mela at Nehru Ground Theog of District Shimla (H.P.). The Scope of work and the items to be hired are detailed at Annexure-1. Both the bids viz. "Technical and Financial" should reach in the office of Executive Officer, Municipal Council, Theog on or before **6<sup>th</sup> August, 2022 up to 4 PM** in separate envelopes clearly marked on the top of each envelop "Technical/Financial" bids respectively, having Name of the bidder and venue in block letters. The bids will be opened in the presence of parties or their authorized representatives, **11 AM onwards on dated 8<sup>th</sup> August, 2022** in the office Municipal Council Theog . Financial bids will be opted only for the bidders, whose Technical Bids have been found to be acceptable. Earnest money of Rs. 5,000/- (Rupees ~~five thousand~~) in the shape of Bank draft in favour of Executive Officer, Municipal Council, Theog is to be attached along with the form. The technical bid without earnest money will be rejected straight way. Earnest money in cash shall not be accepted. The SDO (C), Theog cum Chairman Rehalli Mela Committee /undersigned reserves the right to accept or reject the application without assigning any reason.

The parties willing to participate in the tender should fulfill following conditions:

1. The bidders shall have to follow the directions of officer in-charge during & after providing operating light and sound system , immediate improvement shall have to be made by contractor as per the directions given on the spot.
2. Bidders should be registered under GST Act.
3. Certificate of past experience of performance in International/ State level Fair.
4. The successful bidder shall complete all assigned tasks in a time bound manner. As such, light and sound system . should have to be installed before one day of the event failing which penal action may be taken along with forfeiture of earnest money.

*[Signature]*  
Executive Officer  
Municipal Council, Theog  
District, Shimla, H.P.

Dated 28<sup>th</sup> July 2022

Encl -N. as above - 532

Copy to

① Notice Board/website of MC Theog

*[Signature]*  
Executive Officer  
Municipal Council, Theog  
District Shimla, H.P.

**Scope of work: -**

The Light and sound system etc. should be installed well before the event (one day before the event) in Nehru Ground Theog (name of venue).

**Required items**

Sr.No.	Particulars	Description required
1	Professional console	32 channels minimum
2	Outdoor base columns	4 Nos.
3	Out door tops /column	8Nos.
4	Side field	4 Nos
5	Foot monitor	4 Nos.
6	Cordless mike	4 Nos
7	Mike stand small	4 Nos
8	Mike stand big	4 Nos
9	SM 58 professional mike	10 Nos
10	SM 57 professional mike	4 Nos.
11	Flood Lights	2 Nos
12	Head set	4 Nos.
13	LED screen 20x 8	2Nos
14	Generator set digital 62 KV complete in all respects.	1 No.
15	Liner	12 No.s
16	Smoke machine	2 Nos
17	LED lights	24Nos.
18	Blender	6
19	Sharpy light	12Nos
20	Truss	As per requirement

*Prithvi*  
Executive Officer  
Municipal Council  
THEOG

**Terms & conditions for providing the required items: -**

1. **Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees five thousand)** Only shall be submitted by the bidder in shape of Demand Draft in favour of Executive Officer Municipal Council, Theog.
2. **EMD will be returned after 2 days of opening of bid. However, the L-1 may have the option to get his EMD adjusted in Security deposit.**
3. **All the installation should be done one day before the event.**
4. **Material provided to be used for the purpose light and sound should be of a good quality.**
5. **Performance Security: - Security deposit of Rs.10,000/- In shape of Demand Draft,** should be deposited by the L1 immediately after award of the work order, in the shape of DD in favor of undersigned and that may be refundable on the satisfaction of services certified by the Executive Officer, Municipal Council, Theog. In case of any breach/ non-compliance of orders the same can be forfeited.
6. **In case of any complaint remains unattended, the penalty shall be imposed by the Sub Divisional Officer (C), Theog, cum Chairman of Rehalli Mela committee/ Fair Committee.**
7. **The number of items is tentative and may be increased or decreased as per requirement.**
8. **Alternative bids shall not be considered. Only one tender can be applied by the person / firm individual or in partnership.**
9. **The technical bid and financial bid shall be sealed by the bidder in separate cover duly super-scribed i.e., Technical Bid in Envelop-I and Financial Bid in Envelop-II. The bid should reach in the office of undersigned on or before 6<sup>h</sup> August, 2022 upto 4 PM.**
10. **Any dispute, arising out of this contract will be under the jurisdiction of Court at Theog**
11. **The Chairman Rehalli Mela Committee cum Sub Divisional Officer (C), Theog , /undersigned reserves the right to accept or reject tender without assigning any reason.**
15. **Certificate of performance of past experience at International/ State level fairs should be attached.**
16. **The bidder who is representative of any company shall have to produce authorization letter/certificate from the concerned company to the effect that he has been authorized to participate on behalf of the said company.**
17. **Each paper of the quotation/bid should be signed by the bidder as a token of acceptance of all terms and condition of the tender failing which quotation/bid should be rejected at the level of technical scrutiny.**

*P. Singh*  
 Executive Officer  
 Municipal Council  
 Theog



18 All installation relates to Light and sound shall be considered for use only after certification from the Technical Committee constituted for this purpose.

19. ANY CHANGES IN THE TERMS AND CONDITIONS SHALL BE INTIMATED ACCORDINGLY.

20. In case of breach of any of the terms & condition mentioned above, the Chairman Referee ~~Mela committee cum~~ SDO (C), Theog/undersigned shall be at liberty to deduct the likely amount from the final payment payable to the vendor.

21. Tender calling authority reserves all the rights to modify scope of work, term & conditions as per the need of event/exigency.

22. As per site minor changes if necessary required during the function in that case extra amount will not be paid beyond quotation / tender approved rate of the concerned.

**Note: - The bidder shall have to clearly mention in the prescribed quotation/bid for which Purpose he/she is bidding. If he/she fails in the bid as mentioned in the quotation/bid form he / she will leave no claim to participate.**

*[Signature]*  
Executive Officer  
Municipal Council, Theog  
District, Shimla  
17.8.09

Technical bid (Envelope-1)

The technical bid should contain following documents (self-attested) sealed in separate cover. The technical bid will be opened only of those bidders who qualify the technical parameters based on the following documents.

Sr No.	Document requirement	Attached at page no.
	EMD in shape of Demand Draft of Rs. 5,000/- (Rupees five thousand )	
2	GST No. of firm	
3	ITR Return of last 3 years	
4	Registration of firm	
5	Authorization	
6	Experience of work done in International/ state level fairs.	
7.	Undertaking	
8.	Quotation Bids documents duly signed by the firm on each pages.	

Note: - All papers should be self-attested by the bidder /firm.

*[Handwritten signature and stamp]*

Signature of bidder  
Name and full address

### Financial Bid (Envelope-11)

1. Financial bid must be quoted in separate envelope, mentioning "Financial Bid"
2. The Financial bid of only those bidders will be opened, who qualifies the Technical Bid.
3. The rates should be quoted inclusive of all taxes.

I. (Name and address of the Firm)

Hereby Quoted the items wise rates as given below:

Sr.No.	Particulars	Description required	Rate
1	Professional console	32 channels minimum	
2	Outdoor base columns	4 Nos.	
3	Out door tops /column	8Nos.	
4	Side field	4 Nos	
5	Foot monitor	4 Nos.	
6	Cordless mike	4 Nos	
7	Mike stand small	4 Nos	
8	Mike stand big	4 Nos	
9	SM 58 professional mike	10 Nos	
10	SM 57 professional mike	4 Nos.	
11	Flood Lights	2 Nos	
12	Head set	4 Nos.	
13	LED screen 20x 8	2Nos	
14	Generator set digital 62 KV complete in all respects.	1 No.	
15	Liner	12 No.s	
16	Smoke machine	2 Nos	
17	LED lights	24Nos.	
18	Blender	6	
19	Sharpy light	12Nos	
20.	Truss		

Executive Officer  
Municipal Council  
HEOG

It is further certified that I have quoted the rates after visiting the site and thorough gone through the scope of work.

Signature of the bidder  
Name and full address

Undertaking

I.....

..... (name & Address of the firm / Contractor) hereby declare that I have read the tender document thoroughly and understand the scope of work before quoting the rates of each items. I further declare that I have visited the site /sites as mentioned in the tender document before quoting the rates. I also declare that I will perform all the work to the satisfaction of the Authority and for any violation penalty can be imposed on me.

*q/Pritham*

TECOG

Signature of the bidder

Name and full address